

NOTICE OF MEETING

Public notice is hereby given that a meeting of the **Rock Port Park Board** will be held on **Tuesday, February 27, 2024, at 6:00 p.m. at City Hall** to consider and act upon the matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Call meeting to order

2. Approve meeting agenda

3. Visitors/Presentations

4. Business

- A) Approve February 12, 2024 Meeting Minutes
- B) Approve Financials
- C) Approve Payables
- D) Pool
 - a) Company Agreements
 - b) StarGuard Elite
 - c) Pool Wages
 - d) Schedule pool start-up
- E) Park
 - a) Park Maintenance Agreement Status
 - b) Financial Procedures
 - c) Fertilizer
 - d) Mowing
 - 1. School Agreement
 - 2. Open & Review Bids
- F) Other Business
 - a) Committees Reports
 - 1) Fundraising/Grant
 - 2) Project Planning
- G) Set next meeting date – March 13 @ 7pm at Rock Port City Hall

5. Adjourn

This meeting will be open to the public.

Dated this 23rd day of February, 2024.

Emily Schulte

City Clerk – City of Rock Port, Missouri

Rock Port City Park Board February 12, 2024 Minutes

The Rock Port Park Board met Monday, February 12, 2024 at 7:00 p.m. at the Rock Port City Hall. Members present were Jennifer Geib, Sheena Roup, Andrea Cook, Amber Graham Tawni Ellis and Jax Lutz.

Visitors/Presentations

No visitors present.

Jennifer G ▾ called the meeting to order at 7:15 pm.

Sheena ▾ moved to approve the meeting agenda for February 12, 2024. Andrea ▾ seconded. All votes aye.

4.Business

A) Andrea ▾ moved to approve the January 10, 2024 meeting minutes. Amber ▾ seconded the motion. All votes aye.

B) Jennifer G ▾ made a motion to approve the January financials approved below in the table. Andrea ▾ seconded the motion. All votes aye.

Andrea made a motion to request that all RPMU bills provided show the entire bill including the usage amounts rather than just the top portion of the bill. Amber seconded the motion. All votes aye.

Jennifer G. made a motion to continue paying administration wages monthly. Andrea seconded. All votes aye.

Jennifer G. will follow up with questions concerning the invoices from the City of RP. Some of the additional items that would be helpful include the following: invoice numbers on the City of RP invoices, individual invoices for each item rather than grouped into one invoice.

C) Payables Approval-See chart below.

February 2024 Payables		
Company	Amount	Approved
RPMU-201	\$110.86	NO
RPMU-301	\$30.00	NO
RPMU-401	\$25.00	NO
RPMU-501	\$25.00	NO
RPMU-601	\$78.54	NO
Commerce Bank	\$1,486.84	YES
ACCO	\$176.00	NO
ACCO	\$192.80	NO
City of RP	\$735.94	NO
City of RP	\$2,000.00	NO
SGE (Star Guard Elite)	\$300.00	YES

Pool Update-

- We are still working on the chemical company for the 2024 season.
- Review and Revise pool wages-tabled until March
- Schedule Pool Start-up-tabled until March
- StarGuard-Client Handbook Course must be completed by February 16th.
- We have someone lined up to take the Train the Trainer. This person would take the certification courses in March. She would be responsible for training all RP city lifeguards. Jen will work on getting her registered.

E) Park Updates

- Park Maintenance Agreement Status**-Jen met with Jarrod, Dennis and Kory this afternoon. The maintenance agreement will include work orders, MIRMA inspections, groundwater checks, order and spread of wood chips, winterization and de-winterization of the bathhouse, concession stands and restrooms.
- 2024 Maintenance/Mowing Contract with RP R-II**-Jen and Sheena will attend the school board meeting tomorrow, February 13th at 12.
- ARPA Money Recommendations**-A proposal will be provided to order new picnic tables (Polysteel with a 20 year warranty made in the US) for the pool concession stand and trash cans throughout the park. A new toddler play zone has been ordered!

Other Business

All other items on the agenda have been tabled to a later date due to time constraints.

Next regularly scheduled meeting date – March 13, 2024 @ 7pm at Rock Port City Hall

Jennifer G ▾ motioned to adjourn the meeting at 9:31 pm. Sheena ▾ seconded. All in favor.

Respectfully submitted

Sheena Roup

Secretary