

NOTICE OF MEETING

Public notice is hereby given that a meeting of the **Rock Port Park Board** will be held on **Wednesday, April 10, 2024, at 6:00 p.m. at the Memorial Building** to consider and act upon the matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. **Call meeting to order**
2. **Approve meeting agenda**
3. **Visitors/Presentations**
4. **Business**
 - A) Approve April 2, 2024, Meeting Minutes
 - B) Approve March Financials
 - C) Approve Payables
 - D) Pool
 - a) Plan for pool draining, cleaning & painting
 - b) Pool Employment
 - E) Park Updates
 - a) Mowing
 1. School Agreement & Documents
 - b) 4th of July Committee
 - c) Tourism Board – Summer Palooza Request
 - F) Other Business
 - a) Terms
 - b) Officer Elections
 - G) Set next meeting date – May 8th @ 7pm at Rock Port City Park (weather permitting) Alternate location will be Rock Port Elementary School Room 24
5. **Adjourn**

This meeting will be open to the public.

Dated this 9th day of April, 2024.

Emily Schulte

City Clerk
City of Rock Port, Missouri

NOTICE OF TOWN HALL MEETING

Public notice is hereby given that a town hall meeting of the **Rock Port Park Board** will be held on **Wednesday, April 10, 2024, at 7:00 p.m. at the Memorial Building**, immediately following their regular meeting, to discuss the park and pool.

Rock Port City Park Board

April 2, 2024 Minutes

The Rock Port Park Board met Tuesday, April 2, 2024 at 7:00 p.m. at the Rock Port School. Members present were Jennifer Geib, Sheena Roup, Andrea Cook, Amber Graham, Jill Lager, Tawni Ellis,.

Visitors/Presentations

No visitors were present.

Jennifer G ▾ called the meeting to order at 7:05 pm.

Jennifer G ▾ moved to amend the meeting agenda to include information about the new park playset discussion for April 2, 2024. Clint ▾ seconded. All votes aye.

Business

A) Jennifer G ▾ moved to amend the March 11, 2024 meeting minutes in regards to the payable chart. Three lines were inadvertently left on from the February payable chart. Items listed in payables have been removed that were not needed to be listed. Sheena ▾ seconded the motion. All votes aye.

B) Jennifer G ▾ made a motion to approve the amended March financials. Sheena ▾ seconded the motion. All votes aye.

C) Payables Approval-See chart below.

April 2, 2024 Payables			
Company	Invoice #	Amount	Approved
ACCO ▾		CREDIT: \$125.00	YES ▾
ACCO ▾		\$2,744.99	YES ▾
Darrah Custom... ▾		\$6.50	YES ▾

D) Park

- Thursday, March 28, Geib and 2 city workers waited for the delivery of the new playset. It did not arrive and there was miscommunication on the company's part. The playset arrived on Monday, April 1, 2024. Unfortunately, it did not get sent in the correct colors. Geib contacted the company and they were willing to remake the set in the correct colors that were in the order submitted. Clint made a motion to reorder the playset in the correct colors. Andrea seconded. All votes aye.

- Todd King and David Wedel hauled off the scrap metal that was in the park. Todd then donated the money from the scrap iron back to the city park (\$186.00).
- We need to schedule a work day for this spring. We have tabled this now that the new playset is incorrect. We will schedule this once the correct playset is delivered and ready to be installed.
- We need wood chips to replace the wood chips throughout the park. Typically 90 cubic yards costs a total of \$2600. Geib called the company that we typically use and received a quote for a delivery and was given a total of \$4200. Clint brought up the idea of tire mulch. Geib and Roup will do some research about tire mulch and wood mulch to bring to the April 10th meeting.

Jennifer G. made a motion to request a special meeting with the city council. Andrea seconded. All votes aye.

Next regularly scheduled meeting date – April 10, 2024 @ 6 pm at Rock Port School Room Number 24.

Jennifer G. motioned to adjourn the meeting at 8:28 pm. Andrea seconded. All in favor.

Respectfully submitted

Sheena Roup

Secretary

PARK BOARD

Transaction Detail by Account

March 2024

Date	Num	Name	Memo	Paid Amount
DONATIONS SPECIFIED RECEIPTS				
03/19/2024	dep	DEPOSIT	CPR certification card reimbursements	125.00
Total DONATIONS SPECIFIED RECEIPTS				125.00
INTEREST EARNED - ACCT 11142				
03/31/2024			Interest	17.30
Total INTEREST EARNED - ACCT 11142				17.30
TAXES RECEIVED				
03/19/2024	dep	ATCHISON COUNTY ...	February 2024	451.39
Total TAXES RECEIVED				451.39
PARK SUPPLIES				
03/20/2024	409	BURKE & SONS LUM...	AED box	-23.02
Total PARK SUPPLIES				-23.02
PARK UTILITIES				
03/16/2024	ACH	CITY OF ROCK PORT	electric, water, sewer	-269.98
Total PARK UTILITIES				-269.98
POOL ADMIN EXPENSE				
03/20/2024	410	ATCHISON COUNTY ...	lifeguard and manager classified ads	-90.00
Total POOL ADMIN EXPENSE				-90.00
POOL UTILITIES				
03/16/2024	ACH	CITY OF ROCK PORT	electric, water, sewer	-78.54
Total POOL UTILITIES				-78.54
TOTAL				132.15

PARK BOARD
Account Balances
As of March 31, 2024

	<u>Mar 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
PARK BOARD CHECKING	
MARLINS SWIM TEAM ACCOUNT	2,698.53
PARK BOARD CHECKING - Other	64,806.44
Total PARK BOARD CHECKING	<u>67,504.97</u>
SWIMMING POOL DONATIONS	8,653.25
WALK/BIKE PATH DONATIONS	25.00
Total Checking/Savings	<u>76,183.22</u>
Total Current Assets	<u>76,183.22</u>
TOTAL ASSETS	<u>76,183.22</u>
LIABILITIES & EQUITY	0.00

PARK BOARD 2024 BUDGET

	January	February	March	YTD	2024	2024
	Actuals	Actuals	Actuals	Actuals	Budget	Remaining
Beginning Balance	12,903.13	78,208.86	76,051.07			
PARK BOARD INCOME						
1 DONATIONS SPECIFIED RECEIPTS	1,195.00	0.00	125.00	1,320.00	1,000.00	-320.00
2 INTEREST EARNED - ACCT 11142	2.48	10.63	17.30	30.41	50.00	19.59
3 OTHER INCOME	2,000.00	0.00	0.00	2,000.00	0.00	-2,000.00
4 POOL AUDIT	0.00	0.00	0.00	0.00	3,300.00	3,300.00
5 POOL CONCESSION STAND	0.00	0.00	0.00	0.00	6,000.00	6,000.00
6 POOL RECEIPTS	0.00	0.00	0.00	0.00	8,000.00	8,000.00
7 TAXES RECEIVED	63,232.99	412.39	451.39	64,096.77	69,571.00	5,474.23
Total PARK BOARD INCOME	66,430.47	423.02	593.69	67,447.18	87,921.00	20,473.82
PARK BOARD EXPENSE						
8 DONATIONS SPECIFIED EXPENSE	933.95	1,486.84	0.00	2,420.79	1,000.00	-1,420.79
9 INSURANCE	0.00	0.00	0.00	0.00	2,500.00	2,500.00
10 PARK ADMIN EXPENSE	0.00	0.00	0.00	0.00	100.00	100.00
11 PARK FUEL	0.00	0.00	0.00	0.00	0.00	0.00
12 PARK MAINTENANCE & REPAIR	0.00	155.77	0.00	155.77	10,000.00	9,844.23
13 PARK MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00
14 PARK SUPPLIES	0.00	0.00	23.02	23.02	150.00	126.98
15 PARK UTILITIES	190.32	190.86	269.98	651.16	4,500.00	3,848.84
16 PAYROLL & PAYROLL TAXES	0.00	0.00	0.00	0.00	26,000.00	26,000.00
17 POOL ADMIN EXPENSE	-85.21	300.00	90.00	304.79	1,000.00	695.21
18 POOL AUDIT EXPENSE	0.00	0.00	0.00	0.00	3,300.00	3,300.00
19 POOL CHEMICALS	0.00	0.00	0.00	0.00	2,500.00	2,500.00
20 POOL CONCESSION STAND	0.00	0.00	0.00	0.00	3,000.00	3,000.00
21 POOL MAINTENANCE & REPAIR	0.00	368.80	0.00	368.80	15,000.00	14,631.20
22 POOL PHONE	0.00	0.00	0.00	0.00	150.00	150.00
23 POOL REPAIR FUND	0.00	0.00	0.00	0.00	2,000.00	2,000.00
24 POOL SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
24 POOL UTILITIES	85.68	78.54	78.54	242.76	15,721.00	15,478.24
Total Expense	1,124.74	2,580.81	461.54	4,167.09	87,921.00	83,753.91
Net Income	65,305.73	-2,157.79	132.15	63,280.09	0.00	
SWIMMING POOL DONATIONS INCOME						
1 SPLASH PAD DONATIONS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
2 SWIMMING POOL DONATIONS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
Total SWIMMING POOL DONATIONS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
SWIMMING POOL DONATIONS EXPENSE						
3 DONATIONS SPECIFIED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
Total SWIMMING POOL DONATIONS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	0.00	0.00	0.00	0.00	0.00	
WALK/BIKE PATH DONATIONS INCOME						
1 DONATIONS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
Total WALK/BIKE PATH DONATIONS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
WALK/BIKE PATH DONATIONS EXPENSE						
2 DONATIONS SPECIFIED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
Total WALK/BIKE PATH DONATIONS EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	0.00	0.00	0.00	0.00	0.00	
Ending Balance	78,208.86	76,051.07	76,183.22			

Park Maintenance Agreement Wages

2024 Payroll	Labor			Admin		Total Wages	2023 Payroll	Labor			Admin		Total Wages	2022 Payroll	Total Labor	2021 Payroll	Total Labor	Total Wages		
	Hours	Actual Wages	Labor Wages	Hours	Wages			Labor Hours	Actual Wages	Labor Wages	Hours	Admin Wages								
1/11/2024	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	1/12/2023	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	1/13/2022	0.00	1/14/2021	0.00	\$0.00		
1/25/2024	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	1/26/2023	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	1/27/2022	0.00	1/28/2021	0.00	\$0.00		
2/8/2024	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	2/9/2023	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	2/10/2022	0.00	2/11/2021	0.00	\$0.00		
2/22/2024	2.00	\$84.48	\$40.00	1.00	\$20.00	\$60.00	2/23/2023	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	2/24/2022	0.00	2/25/2021	0.00	\$0.00		
3/7/2024	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	3/9/2023	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	3/10/2022	9.50	3/11/2021	4.00	\$116.94		
3/21/2024	0.00	\$0.00	\$0.00	1.00	\$20.00	\$20.00	3/23/2023	2.00	\$71.76	\$40.00	1.00	\$20.00	\$60.00	3/24/2022	26.00	3/25/2021	0.00	\$0.00		
4/4/2024						\$0.00	4/6/2023	8.00	\$310.04	\$160.00	1.00	\$20.00	\$180.00	4/7/2022	2.00	4/8/2021	31.50	\$759.78		
4/18/2024						\$0.00	4/20/2023	60.50	\$2,010.75	\$1,210.00	1.00	\$20.00	\$1,230.00	4/21/2022	0.00	4/22/2021	18.00	\$665.09		
5/2/2024						\$0.00	5/4/2023	26.50	\$771.29	\$530.00	1.00	\$20.00	\$550.00	5/5/2022	8.00	5/6/2021	2.00	\$56.32		
5/16/2024						\$0.00	5/18/2023	43.50	\$1,172.92	\$870.00	1.00	\$20.00	\$890.00	5/19/2022	36.50	5/20/2021	7.00	\$297.61		
5/30/2024						\$0.00	6/1/2023	44.50	\$902.90	\$890.00	1.00	\$20.00	\$910.00	6/2/2022	56.50	6/3/2021	9.00	\$259.10		
6/13/2024						\$0.00	6/15/2023	54.00	\$1,006.63	\$1,080.00	1.00	\$20.00	\$1,100.00	6/16/2022	4.00	6/17/2021	6.00	\$239.60		
6/27/2024						\$0.00	6/29/2023	32.00	\$633.85	\$640.00	1.00	\$20.00	\$660.00	6/30/2022	12.00	7/1/2021	8.00	\$270.80		
7/11/2024						\$0.00	7/13/2023	90.00	\$1,913.58	\$1,800.00	1.00	\$20.00	\$1,820.00	7/14/2022	3.00	7/15/2021	2.00	\$25.84		
7/25/2024						\$0.00	7/27/2023	62.50	\$1,359.90	\$1,250.00	1.00	\$20.00	\$1,270.00	7/28/2022	0.00	7/29/2021	0.00	\$0.00		
8/8/2024						\$0.00	8/10/2023	44.00	\$589.60	\$880.00	1.00	\$20.00	\$900.00	8/11/2022	6.00	8/12/2021	0.00	\$0.00		
8/22/2024						\$0.00	8/24/2023	42.50	\$569.50	\$850.00	1.00	\$20.00	\$870.00	8/25/2022	4.00	8/26/2021	5.00	\$154.35		
9/5/2024						\$0.00	9/7/2023	41.00	\$653.26	\$820.00	1.00	\$20.00	\$840.00	9/8/2022	0.00	9/9/2021	1.00	\$31.75		
9/19/2024						\$0.00	9/21/2023	36.00	\$482.40	\$720.00	0.00	\$0.00	\$720.00	9/22/2022	0.00	9/23/2021	2.00	\$63.50		
10/3/2024						\$0.00	10/5/2023	35.00	\$469.00	\$700.00	0.00	\$0.00	\$700.00	10/6/2022	0.00	10/7/2021	2.00	\$44.67		
10/17/2024						\$0.00	10/19/2023	31.00	\$493.39	\$620.00	0.00	\$0.00	\$620.00	10/20/2022	0.00	10/21/2021	7.00	\$169.53		
10/31/2024						\$0.00	11/2/2023	37.00	\$836.65	\$740.00	0.00	\$0.00	\$740.00	11/3/2022	19.50	11/4/2021	0.00	\$0.00		
11/14/2024						\$0.00	11/16/2023	2.00	\$26.80	\$40.00	0.00	\$0.00	\$40.00	11/17/2022	0.00	11/18/2021	0.00	\$0.00		
11/28/2024						\$0.00	11/30/2023	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	12/1/2022	14.50	12/2/2021	0.00	\$0.00		
12/12/2024						\$0.00	12/14/2023	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	12/15/2022	0.00	12/16/2021	0.00	\$0.00		
12/26/2024						\$0.00	12/28/2023	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	12/29/2022	0.00	12/30/2021	0.00	\$0.00		
	2.00	\$84.48	\$40.00	6.00	\$120.00	\$160.00		692.00	\$14,274.20	\$13,840.00	18.00	\$360.00	\$14,200.00		201.50		104.50	\$3,154.88		
Contract Agreement						\$20.00/hour	Contract Agreement						\$20.00/hour	Contract Agreement				Contract Agreement	Payments waived Jun-Dec	\$2,500.00
Agreement Profit/Loss						\$75.52	Agreement Profit/Loss						(\$74.20)	Agreement Profit/Loss				Agreement Profit/Loss		(\$654.88)
YTD no wages paid by park on 2024 agreement as of 4/9/24																				
\$3,500.00																				
Baby Pool Project Hours, Not Included Labor Hours Above																				
<i>(Compensation to be determined after project completion)</i>																				
							Payroll Date	Hours	Loaded Wages	Total										
							4/20/2023	60.00	\$2,325.30	\$2,325.30										
							5/18/2023	6.00	\$249.78	\$2,575.08										
							6/1/2023	99.00	\$3,955.22	\$6,530.30										
								165.00												

Note:
 New agreement 01/01/2023
 Agreement temporarily suspended May 2021
 Current Park Services Agreement approved 12/21/16 via Resolution #2016-10
 Initial Park Services Agreement approved 4/18/12 via Resolution #2012-4