

**Rock Port City Park Board
December 13, 2023 Minutes**

The Rock Port Park Board met Wednesday, December 13, 2023 at 7:00 p.m. at the Rock Port City Hall. Members present were Jennifer Geib, Sheena Roup, Andrea Cook, Clint Dougherty, Tawni Ellis and Devon Sons.

Visitors/Presentations

Mayor Amy Thomas and city liaison Kory Paris were present.

Jennifer G called the meeting to order at 7:47 pm.

Jennifer G moved to amend the meeting agenda for November 8, 2023. Clint seconded. All votes aye. Jennifer G requested that we add to the agenda to include the Renosys Contract.

Business

Jennifer G moved to make an amendment to the November 8th, 2023 meeting minutes. Andrea seconded the motion. All votes aye.

Jen made a motion to restate the following, "As a start date for the 2024 year, park board requests that each year tax monies received be deposited by February 1, May 1, September 1 and December 1 of each year. " It should state, As a start date for the 2024 year, park board requests that each year the annual in-lieu of tax monies received be deposited by March 1 of each year.

Clint moved to approve the newly amended minutes for November 13th, 2023 meeting minutes. Andrea seconded the motion. All votes aye.

Jennifer G made a motion to approve the November financials, however the board would like an itemized invoice each month of the labor hours. Tawni seconded the motion. All votes aye.

We need all bills and vendors to be paid as they come in unless otherwise requested to be held. As requested in the October and November 2023 meeting minutes, "Per discussion of the park board, the park board feels that the "New Park Board Financial Procedures" created and presented by the city clerk in the October meeting packet would create further delinquencies and create poor credit ratings for the city. We feel that the most productive way to solve this problem would be to resume the process of having one city employee and one park board officer sign all checks to show park board approval. We ask that all deposits be deposited as received and all bills are paid in a timely manner."

In addition, all financial adjustments made after the monthly board meeting are required to be presented to the park board in order to make amendments to our previously approved monthly financials.

Pool Update-

- 2024 Season Plan (opening options, train the trainer, chemicals)
 - Clint is working on information with AquaChem about getting training for opening and closing of the pool.
 - Train the Trainer-We have someone interested in doing this. Training dates would be in Columbia on January 13-14. Registration deadline is January 5. Kansas City will hold a training session with dates not yet released.

Park Update

- Park Maintenance Agreement-The park board would like to continue the park maintenance agree with the addition that we will seek help with seasonal mowing. Clarification from the Board of Alderman is still needed for who will be responsible for completing payroll.
- ARPA Fund Proposal-The remainder of the ARPA park funds that have been allocated will be presented to the Board of Alderman at the December 2023 meeting for the purchase of additional playground equipment and park updates.
- AED -The AED has been received. We would like to purchase an AED lock box that we are continuing to look into. It would house the AED machine and would be able to be accessed by calling 911.
- Thank you to Joe Bradley for reconnecting the electricity to the sign at the park.
- Baseball Field: The backstop is currently being put up. The netting will remain down until needed for the upcoming baseball season.

Old Business

- Renosys-an email was received from them as of today December 13, 2023.
- Committees-Project Committees (pool operations, pool project)
 - Geib brought up the discussion of making committees to help with all the extra work for the park and pool.
- Discussion will continue to be held to begin gathering names for managers and guards for the 2024 season.

New Business

- Clint motioned to accept the application for a new park board member to be recommended for approval from the Board of Alderman. Andrea seconded. All in favor aye.

Other Business

Set next meeting date - January 10, 2024 @ 7pm at Rock Port City Hall

Devon motioned to adjourn the meeting at 9:34 pm. Tawni seconded. All in favor.

Respectfully submitted

Sheena Roup

Secretary