

## **Rock Port City Park Board November 8, 2023 Minutes**

The Rock Port Park Board met Wednesday, November 8, 2023 at 7:00 p.m. at the Rock Port City Hall. Members present were Jennifer Geib, Sheena Roup, Andrea Cook and Clint Dougherty Amber Graham and Jill Lager via phone.

Jennifer G called the meeting to order at 7:14 pm.

Jennifer G moved to amend the meeting agenda for November 8, 2023. Clint seconded. All votes aye. Jennifer G requested that item C be removed from the monthly agenda as they do not follow our financial procedures.

### **Visitors/Presentations**

Kory Paris was present as the liaison.

### **Business**

Jennifer G moved to approve the May 17th, 2023 meeting minutes. Andrea seconded the motion. All votes aye.

Clint moved to approve the June 12th, 2023 meeting minutes. Jennifer G seconded the motion. All votes aye.

Amber moved to approve the October 11, 2023 meeting minutes. Andrea seconded the motion. All votes aye.

Jill made a motion to approve the October financials. Jennifer G seconded the motion. All votes aye.

We need all bills and vendors to be paid as they come in unless otherwise requested to be held. As requested in the October 2023 meeting minutes, "Per discussion of the park board, the park board feels that the "New Park Board Financial Procedures" created and presented by the city clerk in the October meeting packet would create further delinquencies and create poor credit ratings for the city. We feel that the most productive way to solve this problem would be to resume the process of having one city employee and one park board officer sign all checks to show park board approval. We ask that all deposits be deposited as received and all bills are paid in a timely manner."

In addition, all financial adjustments made after the monthly board meeting are required to be presented to the park board in order to make amendments to our previously approved monthly financials.

The park board is requesting all remaining tax monies for the 2022 fiscal year be deposited before November 30, 2023.

As a start date for the 2024 year, park board requests that each year tax monies received be deposited by February 1, May 1, September 1 and December 1 of each year.

The park board is requesting to be considered to receive a percentage of the marijuana tax that will potentially be obtained during the 2023 fiscal year.

### **Pool Update-**

- End of Season Update (ACCO)-ACCO stated that winterization went well and did not foresee any issues with opening for 2024.
- 2024 Season Plan (opening options, train the trainer, chemicals)
  - A discussion was held of making a separate contract with a local community member to open and close the pool. We would like to have AquaChem meet us to discuss the opening and closing of the pool.
  - Train the Trainer-Continued discussion of possibly hiring someone to train the guards for the 2024 season.
  - Discussion was held to begin gathering names for managers and guards for the 2024 season.
- Project Committees (pool operations, pool project)
  - Geib brought up the discussion of making committees to help with all the extra work for the park and pool.

### **Park Update**

- Work Order-No current work orders are out and waiting to be completed. A big thank you to our city guys for taking care of these.
- Park Maintenance Agreement-We are waiting for the council to discuss and get back to us.
- Mowing Agreement for 2024-We are waiting for the council to discuss and get back to us.
- ARPA Fund Proposal-Jen discussed the cost of a tractor mower, trailer, leaf blower, trimmer and gas cans. We would also like to do a few other things with the remaining funds that can be visible to the community.
- AED -Jen and Andrea are working together to order and find the best placement for it to be kept. Clint found an AED lock box that we are continuing to look into.
- Electric-Joe Bradley will be connecting the power at the entrance of the park for the Christmas lights.
- General Park: Andrea reported that a new scoreboard has been ordered and shipped. RPYAA received a Cardinals Care Grant for \$2,000. Plans to hang it before the season begins.
- The backstop project will be completed prior to the HS baseball season.

### **Old Business**

- Security Camera Update-they are all up and running
- Approve 2024 Budget: Jennifer G moved to approve the 2024 Park Board Budget. Clint seconded the motion. All votes aye.
- Park Board Financial Procedures-as stated above.

### **New Business**

- Fundraising: 100 board idea and Christmas Movie will be a continued discussion.

- Work Date (Christmas lights/shed/fencing)-Sunday, November 12th @ 2 PM.
- The park board is continuing to accept applications for members.

**Other Business**

Set next meeting date – December 13, 2023 @ 7pm at Rock Port City Hall

Jennifer G motioned to adjourn the meeting at 9:34 pm. Sheena seconded. All in favor.

Respectfully submitted  
Sheena Roup  
Secretary