

## Chapter 105. Administration

### Article I. Board of Aldermen

[1] *State Law References — Board of Aldermen and Mayor generally, RSMo. 79.070 et seq.; powers and duties of Mayor and Board, RSMo. 79.110 et seq.*

#### Section 105.010. Regular Meetings.

[CC 1971 §2-13; Ord. No. 310 §1, 5-9-1921; Ord. No. 851 §105.010, 6-25-1996; Ord. No. 876 §105.010, 11-18-1997; Ord. No. 1009 §§1 — 2, 1-15-2008; Ord. No. 1036 §§1 — 2, 12-16-2008]

The regular meeting night of the Board of Aldermen shall be determined annually by the Board of Aldermen not later than the December meeting prior to the first (1st) regularly scheduled meeting of the Board of Aldermen in each calendar year.

#### Section 105.020. Special Meetings.

[CC 1971 § 2-14; Ord. No. 62 §1, 7-14-1896; Ord. No. 909 §§1 — 2, 8-13-2002]

A. Special meetings of the Board of Aldermen shall be called for a specific time and date, pursuant to the following procedure:

1. A special meeting of the Board of Aldermen may be called by the Mayor.
2. In the absence of the Mayor, a special meeting of the Board of Aldermen may be called by the President of the Board.
3. A special meeting of the Board of Aldermen may be called by any two (2) members of the Board of Aldermen.

All officials of the City shall be properly notified of such special meetings within a reasonable period of time prior thereto. Said meeting shall comply with all other applicable provisions, including the Missouri Open Meetings Law.

#### Section 105.030. Attendance at Meetings.

[CC 1971 §2-15; Ord. No. 2 §4, 10-29-1891]

Those required to attend regular or special meetings of the Board of Aldermen shall be the Mayor, Aldermen and the City Clerk; other City Officers shall attend such meetings when requested by the Mayor or Board of Aldermen.

#### Section 105.040. Presiding Officer.

[CC 1971 §2-16; Ord. No. 2 §3, 10-29-1891]

The Mayor, or in his absence, the President of the Board of Aldermen, shall be in charge of all Board meetings.

#### Section 105.050. Conduct of Meetings.

[CC 1971 §2-17]

All meetings of the Board of Aldermen shall be governed by the provisions of Robert's Rules of Order.

#### Section 105.060. Vacancies in Certain Offices, How Filled.

[RSMo. §79.280]

If a vacancy occurs in any elective office, the Mayor or the person exercising the duties of the Mayor shall cause a special meeting of the Board of Aldermen to convene where a successor to the vacant office shall be selected. The successor shall serve until the next regular municipal election. If a vacancy occurs in any office not elective, the Mayor shall appoint a suitable person to discharge the duties of such office until the first regular meeting of the Board of Aldermen thereafter, at which time such vacancy shall be permanently filled.