

February 17, 2016

The Rock Port Board of Aldermen met Wednesday February 17, 2016 at 6:00 p.m. with Mayor Pro Tem Todd Stevens presiding in the absence of Mayor Jeff Seaman. Present were Aldermen Chris Chamberlain, Shawn Shineman and Todd Stevens. Alderman Rebel Herron was absent. Also present were Chief of Police Shannon Sherwood, City Superintendent Trevor Hale, Utility Clerk Terri McGuire and City Clerk Ashtin Paris.

Mayor Pro Tem Todd Stevens called the meeting to order.

Chamberlain moved to approve the meeting agenda. Shineman seconded. All votes aye.

Stevens moved to approve the January 20, 2016 meeting minutes. Chamberlain seconded. All votes aye.

The City consent agenda was reviewed. Stevens pointed out the list of park board work orders requested at the January 31, 2016 meeting. Supt. Hale reported that the work orders have been made and distributed to employees.

Stevens moved to approve the City financial statements, accounts payables, sales tax reports, delinquent tax list, and all board and departmental reports. Chamberlain seconded. All votes aye.

The Utility consent agenda was reviewed. Water loss for January was down to 22%. Supt. Hale reported that 7 leaking fire hydrants and 2 water leaks have been found. To date 12 hydrants have been replaced. Hydrants are on the reservoir and should help bring the water loss down for the reservoir.

Chamberlain moved to approve the Utility financial statements, accounts payables, purchased power and water statements, take or pay water use report, water loss reports, Utility Clerk report and Superintendent report. Shineman seconded. All votes aye.

The park maintenance agreement was reviewed. Stevens moved to have City Supt. Trevor Hale negotiate the park maintenance agreement with the park board. Chamberlain seconded. All votes aye.

The water leak adjustment for the Atchison County Fair Board was reviewed. Stevens moved to recommend the water leak adjustment per Policy 3-3 Water Leak. Chamberlain seconded. All votes aye.

The Missouri Joint Municipal Electric Utility Commission delegates were reviewed. The board requested additional information for delegate responsibilities.

#### ***City Clerk Ashtin Paris***

The March meeting is scheduled for Wednesday March 16th. Supt. Hale will not be able attend the meeting. Clerk Paris requested moving the meeting date to a later date so Hale can attend.

#### ***City Superintendent Trevor Hale***

The bucket truck has been dielectric tested. Transformers have been PCB tested and are being moved to storage.

Hale reported that individuals were stealing power. The power has been pulled from the location.

The DNR recommendations for the sewer lagoons have all been taken care of. A letter was sent to DNR concerning the reasoning for not installing fencing on the east side of the sewer lagoons. A response has not been received at this time.

Hale reported that the location, manhole #, length taken and GPS location are all on the sewer televising reports. When Ace Pipe is finished we will receive a DVD, a book, and repair recommendations. 11 manholes have been found that were not mapped or not mapped properly. Maps are being updated as the lines are televised and will be sent to Olsson for updating. City employees have been fabricating all of the manhole risers. Cones have been placed on the manholes to alert drivers but some cones have been taken.

***Utility Clerk Terri McGuire***

Utility Clerk Terri McGuire reported on the utility financials. The electric and water financials are showing a monthly loss due to yearly amortization and electric training expense. The water rate increase will not appear on the financials until February. The sewer supplies budget expense is due to building our own manhole risers which saved the utility a lot of money. The remaining sewer televising will be paid through the sewer rehab capital expenditures budget.

The MIRMA audit was held on February 10<sup>th</sup>. The City scored a 98%. Clerk McGuire reported that Ashtin and Trevor worked very hard to have everything prepared for the audit.

***Alderman Todd Stevens***

Alderman Stevens recommended speaking with the school about the cost share sidewalk program.

Stevens asked if there was equipment for chunking up the City's rip rap pile. Hale will check into it.

Stevens reported that the branch pile needs pushed up. Several small piles of branches have been dumped in various locations at the site.

Stevens inquired about the nuisance property near the 4-way stop. Chief Sherwood reported that the owner has been contacted and he has started to clean up the property.

Stevens asked how the electricity theft was documented. Hale reported that several pictures were taken, written statements are being filed, and the Chief of Police was on scene to investigate.

Stevens requested a road resurfacing plan for 2016. Hale reported that he will be compiling a list of different streets and approximate costs to replace or repair.

Stevens questioned the status of the sewer backup claim. Clerk Paris reported that the claim has been denied due to a towel being determined the cause of the backup.

Chamberlain moved to adjourn. Shineman seconded. All votes aye.